

TRANSCRIPT REQUEST FORM

TO THE APPLICANT: It is your responsibility to request that official copies of your transcripts from high school and **all** colleges attended be sent directly to the Office of Admissions and Records. The forms below are provided for your convenience. Be advised that there may be a transcript fee required at these schools.

TO: _____ (Name of High School or College)
FROM: _____
Please send an official copy of my transcript to:
Office of Admissions and Records Messenger College 300 E. 50th St. Joplin, MO 64804
Date of last attendance _____
Social Security # _____ Date of birth _____
My current address is _____ _____
Date _____ Signature of Student



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