

IPEDS HELP DESK (877) 225-2568 | ipedshelp@rti.org OMB NO. 1850-0582 v.29 : Approval Expires 8/31/2022

User ID: P4177521

Academic Libraries 2021-22

Institution: Messenger College (417752)

User ID: P4177521

Overview

Academic Libraries Overview

Welcome to the IPEDS Academic Libraries (AL) survey component. The purpose of the AL component of IPEDS is to collect information on library collections, library staff, library expenses, and library services for libraries in degree-granting postsecondary institutions.

Data Reporting Reminders

- Report data to accurately reflect the time period corresponding with the IPEDS survey component, even if such reporting is seemingly inconsistent with prior-year
 reporting. For example, if a summer term began later than usual due to Coronavirus Pandemic postponements, continue to report using the timeframes as defined
 in the IPEDS instructions. NCES expects that some data reported during the 2021-22 data collection year will vary from established prior trends due to the impacts
 of Coronavirus Pandemic. If an error edit is triggered even when submitting accurate data, please indicate in the corresponding context box or verbally to the Help
 Desk that the seemingly inconsistent data are accurate and reflect the effects of Coronavirus Pandemic.
- Report all data for fiscal year (FY) 2021. Fiscal Year 2021 is defined as the most recent 12-month period that ends before October 1, 2021, that corresponds to the institution's fiscal year.

Changes to reporting for 2021-22:

There are no changes to this survey component.

Coverage

Include data for the main or central academic library and all branch and independent libraries that were open all or part of the Fiscal Year 2021. Branch and independent libraries are defined as auxiliary library service outlets with quarters separate from the central library that houses the basic collection. The central library administers the branches. Libraries on branch campuses that have separate IPEDS unit identification numbers are reported as separate libraries.

Resources:

- To download the survey materials for this component: Survey Materials
- Visit the <u>Academic Libraries Resource</u> page for additional reporting resources.
- To access your prior year data submission for this component: Reported Data
- For more information about the previous survey: Academic Libraries Survey.

If you have questions about completing this survey, please contact the IPEDS Help Desk at 1-877-225-2568.

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Screening Questions

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U We	ere your annual total <u>library expenses</u> (including staff sa	alaries a	nd wages) for Fiscal Year 2021:
•	Less than \$100,000	0	Greater than or equal to \$100,000
Is the	library collection entirely electronic?		
•	No	\circ	Yes

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Library Collections/Circulation, Interlibrary Loan Services, and Library Staff

Section I: For all degree-granting institutions with library expenses >0 and/or access to a library collection

NOTE - This section of the survey collects data on selected types of material. It does not cover all materials. Report the total number of each category held at the END of Fiscal Year 2021.

	Physical		Digital/Electronic		Total
<u>Library Collections</u>		Prior Year Amount		Prior Year Amount	
Books	13,253	13,237	5,375	5,367	
<u>Databases</u>			14	14	
<u>Media</u>	44	42	1,415	1,405	
Serials	0	0	0	0	
Total	13,297	13,279	6,804	6,786	20,101
Library Circulation	342	327	1,103	1,099	1,445

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Interlibrary Loan Services	Number	Prior Year Amount
Total interlibrary loans and documents provided to other libraries	1	1
Total interlibrary loans and documents received	1	1

Does your institution have Library Staff?

O No

Yes

Library Staff	Number of FTEs	Prior Year Amount
Librarians	1.00	1.00
Other Professional Staff	0.00	0.00
All Other Paid Staff (Except Student Assistants)	0.00	0.00
Student Assistants	1.00	1.00
Total	2.00	2.00

You	You may use the box below to provide additional context for the data you have reported above.				

Prepared by

Prepared by

Reporting Reminders:

- The name of the preparer is being collected so that we can follow up with the appropriate person in the event that there are questions concerning the data.
- The Keyholder will be copied on all email correspondence to other preparers.
- The time it took to prepare this component is being collected so that we can continue to improve our estimate of the reporting burden associated with IPEDS.
- Please include in your estimate the time it took for you to review instructions, query and search data sources, complete and review the component, and submit the data through the Data Collection System.
- Thank you for your assistance.

This survey component was prepared by:						
•	Keyholder	O SFA Contact	0	HR Contact		
0	Finance Contact	O Academic Libra	ary Contact	Other		
Name:	Carolyn Dowd					
Email:	cdowd@messengercollege.edu					
How many staff from you	ur institution only were involved in the	data collection and reporting process	of this survey component?			
2.00 Number of Staff (including yourself)						
How many hours did you and others from your institution only spend on each of the steps below when responding to this survey component? Exclude the hours spent collecting data for state and other reporting purposes.						
Staff member Collecting Data Needed Revising Data to Match IPEDS Requirements Entering Data Revising and Locking Data						
Your office	0.20 hours	0.10 hours	0.10 hours	0.10 hours		
Other offices	0.10 hours	0.00 hours	0.00 hours	0.00 hours		

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Summary

Academic Libraries Component Summary

IPEDS collects important information regarding your institution. All data reported in IPEDS survey components become available in the IPEDS Data Center and appear as aggregated data in various Department of Education reports. Additionally, some of the reported data appears specifically for your institution through the College Navigator website and is included in your institution's Data Feedback Report (DFR). The purpose of this summary is to provide you an opportunity to view some of the data that, when accepted through the IPEDS quality control process, will appear on the College Navigator website and/or your DFR. College Navigator is updated approximately three months after the data collection period closes and Data Feedback Reports will be available through the <u>Data Center</u> and sent to your institution's CEO in November 2021.

Please review your data for accuracy. If you have questions about the data displayed below after reviewing the data reported on the survey screens, please contact the IPEDS Help Desk at: 1-877-225-2568 or ipedshelp@rti.org.

Library Collections/Circulation	Physical Collection	Digital/Electronic Collection
Books	13,253	5,375
Databases		14
Media	44	1,415
Serials	0	0
Total Collection	13,297	6,804
Total Circulation	342	1,103

Edit Report

Academic Libraries

There are no errors for the selected survey and institution.