

Completions 2023-24

Institution: Messenger College (417752)

User ID: P4177521

Overview

Completions Overview

Welcome to the IPEDS Completions survey component. The Completions component is one of several IPEDS components that is conducted during the Fall data collection period. It collects the number of degrees and certificates awarded by field of study, level of award, race/ethnicity, and gender. The reporting period for the Completions component is during the 12-month time period beginning July 1 of the previous calendar year and ending June 30 of the current calendar year; therefore, for this year's Completions component, the reporting period is between July 1, 2022 and June 30, 2023. The Completions component is also collecting the number of students (e.g., completers) who earned awards between July 1, 2022 and June 30, 2023.

Data Reporting Reminder:

Report data to accurately reflect the time period corresponding with the IPEDS survey component, even if such reporting is seemingly inconsistent with prior-year reporting.

Changes in reporting

The following changes were implemented for the 2023-24 data collection period:

- Revised survey materials related to Gender Unknown or Another Gender reporting, including non-reporting for small cell size
- Revised FAQ regarding what certificates should be reported
- Added FAQ regarding including recognized postsecondary credentials awarded to incarcerated students
- Added FAQ regarding experimental site participants
- Revised FAQ with an additional note about verification of F-1 visa status for undocumented and DACA students

Use the 2020 CIP codes for this year's data collection.

The [CIP 2020 Website](#) includes a list of new CIP codes, a list of deleted CIP codes, a list of moved CIP Codes, and an online crosswalk of the 2010 CIP and 2020 CIP.

Some common Completions component errors include the following:

- Including award levels on your current year Completions that were not reported on your previous year's (PY) Institutional Characteristics (IC). [Award levels in the PY IC component cannot be changed; therefore, contact the IPEDS Help Desk at 1-877-225-2568 if you need assistance.]
- Forgetting to select CIP codes for new programs of study that are offered by the institution, but do not have completions for the reporting period.
- Forgetting to enter in zero in at least one of the cells for CIP codes that do not have completions.
- Even though Teacher Preparation certificate programs may require a bachelor's degree for admission, they are considered subbaccalaureate undergraduate programs, and students in these programs are undergraduate students.

Keep in mind that some information provided by institutions on the Completions component appear in the [College Navigator](#), which is a major tool used by consumers searching for information about postsecondary education. It is therefore vitally important that you include accurate information about your institution.

Survey materials can be downloaded using the following link: [Survey Materials](#).

To access your prior year data submission for this component: [Reported Data](#)

Awards Conferred Summary Report -- Grand Totals

Completions: Total by First Major

99.0000 Summary Grand Totals	Award Level	U.S. Nonresident	Hispanic Latino	American Indian or Alaska Native	Asian	Black or African American	Native Hawaiian or Other Pacific Islander	White	Two or more Races	Race/ethnicity unknown	Total	PY Total
Awards of at least 900 but less than 1,800 clock hours...		2										
Men		0	0	0	0	0	0	0	0	0	0	0
Women		0	0	0	0	0	0	0	0	0	0	0
Total		0	0	0	0	0	0	0	0	0	0	0
Associate's degree		3										
Men		0	0	0	0	0	0	0	0	0	0	0
Women		0	0	0	0	0	0	0	0	0	0	0
Total		0	0	0	0	0	0	0	0	0	0	0
Awards of 1,800 or more clock hours...		4										
Men		0	0	0	0	0	0	0	0	0	0	0
Women		0	0	0	0	0	0	0	0	0	0	0
Total		0	0	0	0	0	0	0	0	0	0	0
Bachelor's degree		5										
Men		0	3	0	0	0	0	1	0	0	4	5
Women		0	0	0	0	0	0	3	0	0	3	7
Total		0	3	0	0	0	0	4	0	0	7	12
Grand Total Men		0	3	0	0	0	0	1	0	0	4	5
Grand Total Women		0	0	0	0	0	0	3	0	0	3	7
Grand Total		0	3	0	0	0	0	4	0	0	7	12
PY Grand Total Men		0	1	0	0	0	0	2	2	0		5
PY Grand Total Women		0	1	0	0	0	0	6	0	0		7
PY Grand Total		0	2	0	0	0	0	8	2	0		12

All Completers

All Completers

Institutions must report the following information. (Some data will be pre-populated from the completions by CIP code data.)

Number of students by gender and race and ethnicity earning an award between July 1, 2022 and June 30, 2023. Count each student only once, regardless of how many awards he/she earned. The intent of this screen is to collect an unduplicated count of total numbers of *completers*.

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only

	Men		Women		Total Students
	Number of Students	Total Awards	Number of Students	Total Awards	
<u>U.S. Nonresident</u>	<input type="text" value="0"/>	0	<input type="text" value="0"/>	0	0
<u>Hispanic/Latino</u>	<input type="text" value="3"/>	3	<input type="text" value="0"/>	0	3
<u>American Indian or Alaska Native</u>	<input type="text" value="0"/>	0	<input type="text" value="0"/>	0	0
<u>Asian</u>	<input type="text" value="0"/>	0	<input type="text" value="0"/>	0	0
<u>Black or African American</u>	<input type="text" value="0"/>	0	<input type="text" value="0"/>	0	0
<u>Native Hawaiian or Other Pacific Islander</u>	<input type="text" value="0"/>	0	<input type="text" value="0"/>	0	0
<u>White</u>	<input type="text" value="1"/>	1	<input type="text" value="3"/>	3	4
Two or more races	<input type="text" value="0"/>	0	<input type="text" value="0"/>	0	0
<u>Race and ethnicity unknown</u>	<input type="text" value="0"/>	0	<input type="text" value="0"/>	0	0
TOTAL AWARDS	4	4	3	3	7
PY TOTAL AWARDS	5		7		12

Gender Unknown or Another Gender than Provided Categories

- The 'gender unknown' category is to report students for whom the institution does not know a gender.
- Institutions should not ask students that do not select a binary gender to allocate themselves to a binary gender category; it is up to the institution to allocate unknown students and students that indicate another gender into the binary categories throughout the forms where required. One method commonly used by institutions is to allocate these students to the binary categories required in other parts of the form using the proportion of men to women reported.

Is your institution able to report **another gender** for the 2023-24 data collection?

If you indicate 'No, my institution does not collect data on another gender,' leave the cells in the rows for **'Another gender'** blank (i.e., do not report 0). If you indicate 'No, some cells will have a value of less than 5 students,' your institution collects data on another gender, but some cells have a value of less than 5 students, do not report the data and leave the cells in the rows for 'Another gender' blank. If you indicate 'Yes', but no students identified as another gender, please enter '0'.

Undergraduate students:


- Yes
- No, some cells will have a value of less than 5 students (do not report)
- No, my institution does not collect data on another gender

Graduate students:

- Yes
- No, some cells will have a value of less than 5 students (do not report)
- No, my institution does not collect data on another gender

Of the total students reported, how many students did you allocate to a binary gender category (Men/Women) because their gender was unknown or another gender than the provided categories?

	Number of students			
	Undergraduate students	Graduate students	Total	PY Total
Grand total			7	12
Gender unknown (i.e., gender information is not known or not collected).	<input type="text" value="0"/>	<input type="text" value="0"/>	0	0
Another gender (i.e., gender information is known but does not fall into either of the mutually exclusive binary categories provided [Men/Women]).	<input type="text"/>	<input type="text"/>		
Total of Gender unknown + Another gender	0	0	0	0
Total of Students for whom gender is known and falls into one of the mutually exclusive binary categories provided [Men/Women]			7	12

 You may use the box below to provide additional context for the data you have reported above. Context notes will be posted on the College Navigator website. Therefore, you should write all context notes using proper grammar (e.g., complete sentences with punctuation) and common language that can be easily understood by students and parents (e.g., spell out acronyms).

Bachelor's degree

Completers by Level

Bachelor's degree

Number of students by gender, by race and ethnicity, and by age earning this award between July 1, 2022 and June 30, 2023. Each student should be counted once per award level. For example, if a student earned a master's degree and a doctor's degree, he/she should be counted once in master's and once in doctor's. A student earning two master's degrees should be counted only once.

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only

By Gender

	Number of Students	Total Awards
Men	<input type="text" value="4"/>	4
Women	<input type="text" value="3"/>	3
TOTAL	7	7
PY TOTAL	12	

By Race/Ethnicity

	Number of Students	Total Awards
<u>U.S. Nonresident</u>	<input type="text" value="0"/>	0
<u>Hispanic/Latino</u>	<input type="text" value="3"/>	3
<u>American Indian or Alaska Native</u>	<input type="text" value="0"/>	0
<u>Asian</u>	<input type="text" value="0"/>	0
<u>Black or African American</u>	<input type="text" value="0"/>	0
<u>Native Hawaiian or Other Pacific Islander</u>	<input type="text" value="0"/>	0
<u>White</u>	<input type="text" value="4"/>	4
Two or more races	<input type="text" value="0"/>	0
<u>Race and ethnicity unknown</u>	<input type="text" value="0"/>	0
TOTAL	7	7

By Age

	Number of Students	Total Awards
Under 18	<input type="text" value="0"/>	
18-24	<input type="text" value="6"/>	
25-39	<input type="text" value="1"/>	
40 and Above	<input type="text" value="0"/>	
Age Unknown	<input type="text" value="0"/>	
TOTAL	7	7

Prepared By

Prepared by

Reporting Reminders:

- The name of the preparer is being collected so that we can follow up with the appropriate person in the event that there are questions concerning the data.
- The Keyholder will be copied on all email correspondence to other preparers.
- The time it took to prepare this component is being collected so that we can continue to improve our estimate of the reporting burden associated with IPEDS.
- Please include in your estimate the time it took for you to review instructions, query and search data sources, complete and review the component, and submit the data through the Data Collection System.
- Thank you for your assistance.

This survey component was prepared by:

<input checked="" type="radio"/>	Keyholder	<input type="radio"/>	SFA Contact	<input type="radio"/>	HR Contact
<input type="radio"/>	Finance Contact	<input type="radio"/>	Academic Library Contact	<input type="radio"/>	Other
Name: <input type="text" value="Carolyn Dowd"/>					
Email: <input type="text" value="cdowd@messengercollege.edu"/>					

How many staff from your institution only were involved in the data collection and reporting process of this survey component?

Number of Staff (including yourself)

How many hours did you and others from your institution only spend on each of the steps below when responding to this survey component?
Exclude the hours spent collecting data for state and other reporting purposes.

Staff member	Collecting Data Needed	Revising Data to Match IPEDS Requirements	Entering Data	Revising and Locking Data
Your office	<input type="text" value="0.25"/> hours	<input type="text" value="0.25"/> hours	<input type="text" value="0.25"/> hours	<input type="text" value="0.25"/> hours
Other offices	<input type="text"/> hours	<input type="text"/> hours	<input type="text"/> hours	<input type="text"/> hours

Summary

IPEDS Completion Component Summary

The purpose of this summary is to provide you an opportunity to view some of the data that, when accepted through the IPEDS quality control process, will appear on the [College Navigator](#) website and/or your institution's Data Feedback Report (DFR). In addition, all data reported in IPEDS survey components become publicly available through the [IPEDS Use the Data](#) and appear as aggregated statistics in various Department of Education reports. [College Navigator](#) is updated approximately three months after the data collection period closes and DFRs will be available through the [IPEDS Use the Data](#) and sent to your institution's CEO at the end of 2024.

Please review your data for accuracy. If you have questions about the data displayed below after reviewing the data reported on the survey screens, please contact the IPEDS Help Desk at: 1-877-225-2568 or ipedshelp@rti.org.

Summary of Completions Data

Award Level	Number of Completions	
	1 st major	2 st major
5 - Bachelor's degree	7	0
Total number of degrees and certificates	7	0

Summary of Completers Data

	Number of Students		
	Men	Women	Total
All Completers	4	3	7

Edit Report

Completions

Source	Description	Severity	Resolved	Options
Global Edits				
Perform Edits	You reported programs using one or more CIP codes ending in 99, which is a code for "other" programs not otherwise specified. In order to assist NCES in future updates to the CIP, please use the "Other" page to write-in the program name(s) and level(s) that could not be categorized in a more specific CIP code. Please click "confirm" in order to confirm receipt of this message, and thank you for your assistance. (Error #10801)	Confirmation	Yes	