

Academic Libraries 2024-25

Institution: Messenger College (417752)

User ID: P4177521

Overview

Academic Libraries Overview

Welcome to the IPEDS Academic Libraries (AL) survey component. The purpose of the AL component of IPEDS is to collect information on library collections, library staff, library expenses, and library services for libraries in degree-granting postsecondary institutions.

Data Reporting Reminders

- Report data to accurately reflect the time period corresponding with the IPEDS survey component, even if such reporting is seemingly inconsistent with prior-year reporting.
- Report all data for fiscal year (FY) 2024. Fiscal Year 2024 is defined as the most recent 12-month period that ends before October 1, 2024, that corresponds to the institution's fiscal year.

Changes to reporting:

No changes for the 2024-25 data collection period.

Coverage

Include data for the main or central academic library and all branch and independent libraries that were open all or part of the Fiscal Year 2024. Branch and independent libraries are defined as auxiliary library service outlets with quarters separate from the central library that houses the basic collection. The central library administers the branches. Libraries on branch campuses that have separate IPEDS unit identification numbers are reported as separate libraries.

Resources:

- To download the survey materials for this component: [Survey Materials](#)
- To access your prior year data submission for this component: [Reported Data](#)
- For more information about the previous survey: [Academic Libraries Survey](#)

If you have questions about completing this survey, please contact the **IPEDS Help Desk at 1-877-225-2568**.

Screening Questions

i Were your annual total library expenses (including staff salaries and wages) for Fiscal Year 2024:

- Less than \$100,000 Greater than or equal to \$100,000

Is the library collection entirely electronic?

- No Yes

Library Collections/Circulation, Interlibrary Loan Services, and Library Staff

Section I: For all degree-granting institutions with library expenses >0 and/or access to a library collection

NOTE - This section of the survey collects data on selected types of material. It does not cover all materials. Report the total number of each category held at the END of Fiscal Year 2024.

<u>Library Collections</u>	Physical			Digital/Electronic		Total
		Prior Year Amount			Prior Year Amount	
Books	<input type="text" value="13,006"/>	13,024	<input checked="" type="checkbox"/>	<input type="text" value="195,828"/>	6,281	
<u>Databases</u>				<input type="text" value="13"/>	14	
<u>Media</u>	<input type="text" value="65"/>	70	<input checked="" type="checkbox"/>	<input type="text" value="109,232"/>	2,151	
<u>Serials</u>	<input type="text"/>	0		<input type="text"/>	0	
Total	13,071	13,094		<input checked="" type="checkbox"/> 305,073	8,446	318,144
<input checked="" type="checkbox"/> Library Circulation	<input type="text" value="114"/>	184	<input checked="" type="checkbox"/>	<input type="text" value="7,631"/>	443	7,745

Does your institution have Interlibrary Loan Services ?

- No
- Yes

<u>Interlibrary Loan Services</u>	Number	Prior Year Amount
Total interlibrary loans and documents provided to other libraries	<input type="text" value="1"/>	1
Total interlibrary loans and documents received	<input checked="" type="checkbox"/> <input type="text" value="0"/>	0

Does your institution have Library Staff?

- No
- Yes

Library Staff	Number of FTEs	Prior Year Amount
Librarians	<input type="text" value="1.00"/>	1.00
Other Professional Staff	<input type="text" value="0.00"/>	0.00
All Other Paid Staff (Except Student Assistants)	<input type="text" value="0.00"/>	0.00
Student Assistants	<input type="text" value="1.00"/>	1.00
Total	2.00	2.00

You may use the box below to provide additional context for the data you have reported above.

Prepared by

Prepared by

Reporting Reminders:

- The name of the preparer is being collected so that we can follow up with the appropriate person in the event that there are questions concerning the data.
- The Keyholder will be copied on all email correspondence to other preparers.
- The time it took to prepare this component is being collected so that we can continue to improve our estimate of the reporting burden associated with IPEDS.
- Please include in your estimate the time it took for you to review instructions, query and search data sources, complete and review the component, and submit the data through the Data Collection System.
- Thank you for your assistance.

This survey component was prepared by:			
<input checked="" type="radio"/>	Keyholder	<input type="radio"/>	SFA Contact
<input type="radio"/>	Finance Contact	<input type="radio"/>	Academic Library Contact
		<input type="radio"/>	HR Contact
		<input type="radio"/>	Other
Name:	<input type="text" value="Carolyn Dowd"/>		
Email:	<input type="text" value="cdowd@messengercollege.edu"/>		

How many staff from your institution only were involved in the data collection and reporting process of this survey component?	
<input type="text" value="2.00"/>	Number of Staff (including yourself)

How many hours did you and others from your institution only spend on each of the steps below when responding to this survey component? <i>Exclude the hours spent collecting data for state and other reporting purposes.</i>				
Staff member	Collecting Data Needed	Revising Data to Match IPEDS Requirements	Entering Data	Revising and Locking Data
Your office	<input type="text" value="0.10"/> hours	<input type="text" value="0.10"/> hours	<input type="text" value="0.10"/> hours	<input type="text" value="0.10"/> hours
Other offices	<input type="text" value="0.10"/> hours	<input type="text" value="0.10"/> hours	<input type="text" value="0.10"/> hours	<input type="text" value="0.10"/> hours

Summary

Academic Libraries Component Summary

The purpose of this summary is to provide you an opportunity to view some of the data that, when accepted through the IPEDS quality control process, will appear on the [College Navigator](#) website and/or your institution's Data Feedback Report (DFR). In addition, all data reported in IPEDS survey components become publicly available through the [IPEDS Use the Data](#) and appear as aggregated statistics in various Department of Education reports. [College Navigator](#) is updated approximately three months after the data collection period closes and DFRs will be available through the [IPEDS Use the Data](#) and sent to your institution's CEO at the end of 2025.

Please review your data for accuracy. If you have questions about the data displayed below or after reviewing the data reported on the survey screens, please contact the IPEDS Help Desk at: 1-877-225-2568 or ipedshelp@rti.org.

Library Collections/Circulation	Physical	Digital/Electronic
Books	13,006	195,828
Databases		13
Media	65	109,232
Serials		
Total	13,071	305,073
Library Circulation	114	7,631
Interlibrary Loan Services	Total interlibrary loans and documents provided to other libraries : 1 Total interlibrary loans and documents received : 0 Librarians : 1.00	
Library Staff	Other Professional Staff : 0.00 All Other Paid Staff (Except Student Assistants) : 0.00 Student Assistants : 1.00	

Edit Report

Academic Libraries

Source	Description	Severity	Resolved	Options
Screen: Library Collections/Circulation, Interlibrary Loan Services, and Library Staff				
Screen Entry	The number entered (114) is outside the expected range of between 129 and 239 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason	The data is provided by our consortium and is correct as reported.			
Screen Entry	The number entered (195,828) is outside the expected range of between 4,397 and 8,165 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason	The data is provided by our consortium and is correct as reported.			
Screen Entry	The number entered (109,232) is outside the expected range of between 1,506 and 2,796 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason	The data is provided by our consortium and is correct as reported.			
Screen Entry	The calculated value (305,073) is outside the expected range of between 5,913 and 10,979 compared to the prior year value. Please correct your data or explain. (Error #15027)	Explanation	Yes	
Reason	The data is provided by our consortium and is correct as reported.			
Screen Entry	The number entered (7,631) is outside the expected range of between 311 and 575 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason	The data is provided by our consortium and is correct as reported.			
Screen Entry	You indicated that your institution has Interlibrary Loan Services but entered a value of 0 for Total interlibrary loans and documents received. Please correct your data or explain. (Error #15039)	Explanation	Yes	
Reason	The service is available but was not active in the past year due to the absence and retirement of our Director of Library Services. The data is correct as reported.			